



LETTER ORDER No. : PO23-00233

AZITSOROG INCORPORATED
103 Gloria St. Cor. Ortigas Ave. Extn.
Marick Subdivision, Cainta, Rizal

Date : May 19, 2023
Bidding No.: AMP-034-23
Date of Opening : April 25, 2023

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____
dated _____ subject to the Terms and Conditions enumerated below.

| ITEM | QTY | UNIT | ARTICLES/DESCRIPTION | UNIT PRICE | TOTAL AMOUNT |
|---------------------------------|-----|------|--|---------------|---------------|
| 1 | 1 | unit | PROCUREMENT OF IDENTIFICATION CARD PRINTER FOR PROCUREMENT SERVICE - DBM Brand and Model - Matica Technologies MC310 Card Printer * PR23-0138 * for HRDD use * NOA No. INTBAC-028-23 * Resolution No. PS-BAC-23-05-02 * Two (2) years warranty on card printer, lifetime service warranty. * Free - IDNOW - Card Production Software (Professional Version) * Free - A4 Tech Full HD ID Camera (1080P Ultra HD ID Camera & Directly Captures photos from IDNOW Production Software) * Free - XP-Pen Signature Pad (Directly Captures Signatures from IDNOW Production Software) * Submit warranty certificate ===== - Subject to Expanded Withholding Tax, Creditable Withholding Tax and Other Percentage Taxes Reference: RA 10963, RA 9337, Revenue Regulation Nos. 13-18, 11-18, 16-05, 14-02, 12-01 and 2-98. | 57,500.00 | 57,500.00 |
| Price Validity: 0 Calendar Days | | | | Total Amount: | Php 57,500.00 |

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|---|---|
| Place of Delivery : RR Road, Cristobal St. Paco Manila | Delivery Instruction : Within seven (7) calendar days from receipt of the Notice to Proceed (NTP) |
|---|---|

| | | |
|-------------------------------|---------------------------|------------------|
| Certified Correct: | <u>SIGNATURE REDACTED</u> | <u>5-19-2023</u> |
| Engr. NEIL CHRISTIAN DAG-UMAN | | Date |
| OIC, GSD | | |

| | | |
|-----------------|---------------|---------------------------|
| FUNDS AVAILABLE | Php 57,500.00 | <u>SIGNATURE REDACTED</u> |
| | | LADY LOU A. GIMENO |
| | | OIC Chief Accountant |

| | | |
|-------------------------------|---------------------------|---------------|
| APPROVED BY: | <u>SIGNATURE REDACTED</u> | <u>6/1/23</u> |
| PHILIP JOSEF T. VERA CRUZ | | Date |
| Director IV, Operations Group | | |

| | | |
|------------------------------|---------------------------|---------------------|
| Supplier's copy received by: | <u>SIGNATURE REDACTED</u> | <u>JUNE C, 2023</u> |
| JAYSON D. COLONON | | Date Received |
| Signature Over name in print | | |



NOTICE TO PROCEED

JAYSON C. SOLOMON
Authorized Representative
AZITSOROG INCORPORATED
 103 Gloria St. Marick Subd. Cor.
 Ortigas Ext., Cainta, Rizal

Dear **Mr. Solomon**:

The attached Letter Order having been approved, notice is hereby given to **AZITSOROG INCORPORATED** that performance on the **PROCUREMENT OF IDENTIFICATION CARD PRINTER FOR PROCUREMENT SERVICE-DBM** under **ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT NO. 034-23** shall commence effective on the date of receipt of this Notice:

| LOT | QUANTITY | ITEM DESCRIPTION | TOTAL CONTRACT PRICE |
|-----|----------|--|----------------------|
| 1 | 1 unit | Procurement of Identification Card Printer for Procurement Service-DBM | P57,500.00 |

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order and in accordance with the Delivery Schedule as provided in the Notice to Award.

Please acknowledge receipt of this notice by signing on the space provided below.


Very truly yours,

 SIGNATURE REDACTED

SAMANTHA GRACE E. MOSCOSO
OIC-Director IV, Administrative and Finance Group

Date of receipt of this Notice: JUNE 5, 2023

Name of Authorized Representative: JAYSON C. SOLOMON

Signature of Authorized Representative:  SIGNATURE REDACTED